Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**“Borders” Letter Rubric**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | **Not Meeting**  **(1)** | **Basic**  **(2)** | **Good**  **(3)** | **Excellent**  **(4)** |
| **2. Writing –**  Content | **Few** character details from the story “Borders” were included. A basic and/or confusing or inconsistent character comes through. Work is **missing** related vocabulary choices and/or details. | Could have included **additional** character details from the story “Borders”. A general character comes through, though more vocabulary choices and/or details are needed. | -**Some unique** character details from the story “Borders” have been included in letter. A clear, character comes through, with use of **some** strong vocabulary choices and/or details. | -**Many unique** character details from the story “Borders” have been included in letter. A clear, rich and thorough character comes through. Vocabulary choices and specific details support this character work. |
| **2. Writing –**  Conventions | -Word choices are inaccurate, misused and unclear  -**Seldom** wrote complete sentences  and/or l**ittle to no variety in** the length and structure of sentences  -**Frequent** errors in spelling, punctuation, grammar and usage that confuse the reader  -No evidence of editing | -Words are **sometimes** appropriate, effective and purposefully selected  -**Some** sentences are complete  and/or  **seldom varies** the length and structure of sentences  -**Some** errors in spelling, punctuation, grammar and usage  -Work shows evidence of minimal editing | -Words are **consistently** appropriate, effective, and purposefully selected  -**Most** sentences are complete  and/or **some variety in** the length and structure of sentences  -**Few** errors in spelling, punctuation, grammar and usage  -Work shows evidence of editing | Words are **always** appropriate, effective, and purposefully selected using additional sources such as a thesaurus, the short story or internet  -**All** sentences are complete and **frequently** varies the length and structure of sentences  -**Little to** **No** errors in spelling, punctuation, grammar and usage  -Work shows evidence of thorough editing |
| **3. Information Management** | Rarely included the proper information in all 3 body paragraphs, and/or no transitions between paragraphs  -**Did not** use proper design for Letter | Did not always include the proper information in all 3 body paragraphs, and/or few transitions between paragraphs  -**Somewhat** used proper design for Letter | Mostly included the proper information in all 3 body paragraphs, and/or some transitions between paragraphs  -**Mostly** followed proper design for Letter | Included the proper information in all 3 body paragraphs in a way that flows well, and had transitions between paragraphs  -**Always** followed proper design for Letter |

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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| **3. Information Management** | Rarely included the proper information in all 3 body paragraphs, and/or no transitions between paragraphs  -**Did not** use proper design for Letter | Did not always include the proper information in all 3 body paragraphs, and/or few transitions between paragraphs  -**Somewhat** used proper design for Letter | Mostly included the proper information in all 3 body paragraphs, and/or some transitions between paragraphs  -**Mostly** followed proper design for Letter | Included the proper information in all 3 body paragraphs in a way that flows well, and had transitions between paragraphs  -**Always** followed proper design for Letter |